



Chester Road Runners Committee Meeting – Tuesday 5 June 2018 meeting commenced 7:34pm (White Horse Pub – Chester Racecourse)

Present – Laura Hukin (LH), Laura Davies (LD), Tony Hill (TH), Richard Parry (RP), Hope Nicholson (HN), Sarah Evans (SE), Kim Hopkins (KH), Gill Amos (GA), Matt Whitehill (MW), Amanda Newall (AN), Kerry Williams (KW), Joanne Hutcheon (JE), Chris Laughton (CL).

1. The meeting started with the official announcement that Heather had stood down from the committee.
2. Matters arising:
 - The old minutes had been agreed on review of the committee and would be published on the web page.
 - Going forward, once minutes had been accepted by all they would be posted on the web page.
 - The policy documents had all been circulated by TH and no comments had come back. The aim was to get these up on the website and that the members code of conduct could be included in the welcome pack.
3. C25K
 - It was discussed and understood that neither Chris nor Claire could commit to future running of the C25K course later in the year.
 - LD said that she would ask if any members or run leaders would be happy to run the course.
 - It was decided that this would be for further discussion at the next meeting as more details may be known by then to agree a start date and numbers.
4. Club structure
 - The options previously advised were discussed and it came down to three options; stay as we are, become a limited by guarantee organisation or become a charitable organisation. If we were to remain as we are, additional insurance could be taken out to insure the officers of the club if someone were to take legal action against them.
5. Finance issues
 - Currently £7.2K in the bank account, biggest outlays of cost coming up were coach for Southport and run leader kit. At this date we had 408 full paid up members and 24 on a 4-weekly trial.
6. Welfare Policy
 - SE had been looking into Safeguarding for “child” members and vulnerable adults. Research had been made into Welsh Athletics information online and the DBS form and LIRF insurance cover us for dealing with people over the age of 12 years old. TH was to find out the requirements of England Athletics to see if their policy differed to Welsh Athletics.
 - TH was to look into a social media policy and would aim to produce a document for the next meeting.
7. Head Run Leader update
 - The specifications of being a run leader had been agreed by all run leaders. LD and SE were to chase up the missing DBS of a couple of run leaders, one run leader had still not organised a DBS or attended a course.
 - If no existing run leader had not got their DBS and course attendance at least set then they would no longer be eligible to be an official run leader.
 - Run leader vests are on their way.
 - Beth Hobson has shown an interest in becoming a run leader for G2.
 - Andrea Tilston had shown an interest in becoming a RL for G5.
 - A recruit for more leaders was to put out including a list of RL responsibilities.
8. Newsletter
 - TH to add some notes for AN. Race reviews were also to be sent to HN so that she could add them to the website.



9. Social committee

- Christmas party has been provisionally booked for 14 December with a possibility of 7 December an option of it becomes available. The price is set to be £17-£22 per head with the potential to accommodate 100-150 people if required.
- It was agreed that partners could be invited but it would be wrong for the club to subsidise this therefore it was to be £10 charge for members and a "plus 1" cost of £22.
- A summer BBQ location was proving difficult as was finding a caterer who could do the same. The possibility of Westminster Park Community Centre was discussed although a date possibly a Saturday in August was considered looking into.

10. Website

- Training was available for those who needed it to update the website. RP was to contact HN for some training.
- Adding the Facebook and twitter feeds to the website was also considered to be a possibility.

11. Club Kit

- The last batch had been a real mess. KH spoke to Sam at the supplier who has said he will replace any errors only via direct contact from the individual to him.
- The minimum order of 12 items remains, such as 12 SL shirts, 12 vests etc.
- KH was to look into the possibility of other club merchandise from Run Geek.
- AN had contacted a potential alternative kit supplier but their minimum order was 20 items.

12. Runners Representative.

- The G1 handicap run had gone well with no complaints. The intention was to repeat the event each two months with the possibility of incorporating the idea into other groups. Ideally runners were attempting three laps of the course with their best two results taken, a segment had been created on Strava to make it easier to manage.
- The idea of a monthly draw based on attendance was raised, with a prize of say £30 off any race entry of HM or less in distance. Although it would cost circa £360 per year, it would reward attendance. TH Suggested creating a rules document and bringing it along to the next meeting for discussion.
- The costs of hosting a club race had been looked into, the cost of insurance would be £300 although there are the other costs and logistics involved. MW along with RLS are to look into such an idea.
- The feasibility regarding the borders league was discussed and there was just a lack of senior runners to enter a team.

13. Track evening

- TH advised that at Ellesmere Port there was an opening on a Monday evening which would cost circa £40 for an hour. Rob Hughes was keen to trial it over a three-month period with a maximum number of runners being 16.

14. Future meeting dates

- Next meeting to be Tuesday 10th July @ 7.30pm

15. Any other business

- RP to sort bank forms for TH and JH to sign.

Meeting closed 8.57pm